

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

January 5, 2022

Chair Scott Isenman called the Board of Commissioners meeting to order at 6:30 PM. Present were Commissioners Tim Carey, Andrea Chymiy, and Fritz von Ibsch; Fire Chief Hank Teran; Deputy Fire Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS

None

OATH OF OFFICE

Board Secretary, Chief Hank Teran, administered the Oath of Office to recently re-elected Commissioners Scott Isenman (Position 1) and Tim Carey (Position 5) and newly elected Commissioner Andrea Chymiy (Position 3).

PUBLIC COMMENT

None

FIRE CHIEF'S REPORT

- COVID-19 prevention & reimbursements: DC Moravec briefed the Board on preventive measures taken by the Department to assist in mitigating the risks posed by the recent Omicron variant surge. FM Kaufman provided a summary of COVID-19 reimbursements to date.
- Community Wildfire Protection Plan (CWPP): DC Moravec updated the Board on the current status of the CWPP. The plan is nearly complete and undergoing stakeholder review prior to the presentation of the plan to the Board.
- Type 3 Engine update: DC Moravec briefed the Board on the status of the purchase of the Type 3 Engine. Due to supply chain issues, delivery of the new engine is not expected until 2023. Commissioner Isenman will review the engine specs for Board oversight.
- IT Administrator update: FM Kaufman summarized the hiring efforts to fill the IT Administrator position. Interviews are continuing with a number of strong applicants. It is staff's intension to fill the position as soon as possible.
- New member update: Chief Teran introduced FF/EMT Devin James as the Department's newest member, effective January 4, 2022.
- Lateral FF/PM update: Chief Teran briefed the Board on efforts to hire a lateral Paramedic. No applications for the position have been received to date.
- Medic One training update: BIFD has requested two slots for the upcoming Medic One Paramedic class. Staff will not know if the slots have been granted until Q2, 2022.
- American Legion Award nomination: Chief Teran informed the Board that he is nominating DC Moravec for a statewide, American Legion Award for his leadership and hard work during the vaccination efforts this past year on Bainbridge Island.

- Commissioner training reminder: Chief Teran reminded the Board that the Department's attorney, Brian Snure, will provide Commissioner training at a Special Meeting on January 20, 6:30 PM.
- Commissioner availability (January-March): Staff will poll Commissioners for their availability for scheduled Board meetings for 2022. The Board decided to change the schedule of the regular Board meetings to 4:30 PM on the 2nd and 4th Thursday of each month beginning in February. Board committee assignments were also discussed. Commissioner Chymiy will attend Volunteer Board Meetings and Legislative Day, Commissioner Isenman will attend the KCFCA E-Board meetings with Commissioner Carey as backup.

Emerging Issues

- 2021 Work Plan summary: Chief Teran informed the Board that he will present a summary of the 2021 Work Plan at the next Board meeting. Also, he recommended adding the CWPP to the 2022 Work Plan and waiting to present the plan until the vacant Board position is filled. The Board concurred with this recommendation.
- 2022 Work Plan proposal: Chief Teran recommended deferring the presentation of the 2022 Work Plan until the vacant Board position is filled. The Board concurred.
- Tri-North BOC meeting: Chief Teran informed the Board that there is a desire among the Poulsbo Fire and NKF&R Boards to convene a Tri-North Board meeting in Q1, 2022.
- 2022 presentations: Chief Teran asked the Board to provide any topics that they would be interested in having additional training on in 2022.

GOOD OF THE ORDER

None

CONSENT AGENDA

(Vouchers totaling \$1,733,867.89, December Payroll, Meeting Minutes 12/15/21)
 Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

BUSINESS AGENDA

1. Board Vacancy

The Board discussed the mechanism for filling the vacant Position #2 and chose to have each Commissioner collect the names of interested Island residents and present those names at a future Board meeting. The Board has until March 15 to appoint a new Commissioner.

EXECUTIVE SESSION

At 7:40 Commissioner Isenman called for an Executive Session to last 30 minutes. The Executive Session was called for collective bargaining planning per RCW 42.30.140(4)(b) and to evaluate the performance of a public employee per RCW 42.30.110(1)(g).

At 8:10 PM, the Executive Session was extended by 30 minutes. At 8:40 PM, the Executive Session was extended by an additional 20 minutes.

ADJOURNMENT

The meeting was adjourned at 9:00 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

January 15, 2022